

**MINUTES OF THE ANNUAL GENERAL MEETING OF DELEGATES
TENNIS CANTERBURY REGION INCORPORATED (TCRI)
Held at Wilding Park on Wednesday 25 October 2023**

The meeting was chaired by Carla Kearney.

The meeting presided over an attendance of Clubs, Sub Associations, Affiliate, TCRI Board Members, WPF Board Members, TNZ Board Members, Life Members, TCRI General Manager & other individuals in attendance

Carla Kearney declared the meeting open at 7.35pm, welcoming everyone.

1. Roll Call

Clubs:	Avonhead – Mike Clarke Bishopdale – Mary Hurring Burnside Park – Richard Wild Burwood Park – Steve Landis Cashmere – Noelene Hodder Elmwood – Rhett Mason Halswell – Doug Stanton	Riccarton Domain – Sarah Malin Shirley – Casey Fitchett, Allie McConnell South Brighton – Reuben McNabb, Erwin Pua Spreydon – Kelly Perazzolo St Albans – Robyn Drummond, John Laffey Sumner – Aaron Stanley Te Kura Hagley Park – Tim Preston Waimairi – Lloyd Russell
Sub Associations:	Ellesmere – Belinda Edmond, Steven Baird North Canterbury – Wal Ford	Mid Canterbury – Peter Leonard, Tony Brosnahan
Affiliates:	Tennis Canterbury Masters – Bruce McDowell	
Life Members:	Sam Clarke Glenys Cochrane Jane Glentworth	Peter Maciaszek Tony Ralfe (Patron) Ty Tiller
TCRI Board Members:	Andrew de Latour Lyndsay Dick Nicole Dring Carla Kearney	Diane Keenan Kaye Johnston Peter McCorkindale
Wilding Park Foundation:	Richard Austin	
TNZ Board:	Phil Wright, Peter Maciaszek	
TCRI Staff:	Bevan Johns - GM	
Other:	Jason Wood – Sport Canterbury Stu Chalmers	Doug Dixon Caroline Christie

Apologies were received from:

Life Members: David Munro & Robyn Brown

Malvern: Jack Prouting

2. Confirmation of 2022 AGM Minutes

The 2022 AGM Minutes were circulated to all Delegates. There were no corrections received from the floor. It was moved;

“That the minutes of the AGM held on 22 September 2022 be approved as a true and correct record”

Moved: C. Kearney

Seconded: T Ralfe
Carried

Matters Arising: nil

3. Adoption of the Chairs Report, Annual Report & Financial Statements for the year ending 30 June 2023

Chairs Report:

- I took over from Trevor Thornton (Interim Chair) almost three months ago.
- I am a practicing lawyer of 20 years and have been involved with tennis since my children began playing many years ago.
- It has been an exciting year, with the Interim Chair & General Manager turning around the finances and leaving TCRI in a strong stable position, thanks go to them both.
- The board is so appreciative of Wilding Park as an amazing venue, and we have hosted many nationally and internationally significant events over the last year, including a Davis Cup. We need to always think about financing maintenance and future development, not just from affiliation fees but from alternative income streams that we are growing including, including pickleball and generating ideas for the grassed area.
- We are growing our engagement with TNZ. Peter McCorkindale and I are working with TNZ on their governance programme and we have worked with them on their report on modernization of tennis and proposals for membership fee models and precedent constitution. TNZ are expected to discuss these strategies and documentation at their AGM later this month which will be attended by myself, Peter and our GM, together with a consultation period for the regions.
- With the update to the Incorporated Societies Act, there is considerable work to be done on constitutions for TCRI and clubs, TNZ is to provide support for this. TCRI will continue to engage with our stakeholders
- Thank to my fellow Board members for their time and talents. Special thanks go to Lyndsay Dick, Diane Keenan & Kaye Johnston, our departing Board members whose terms have expired, for their service and contribution.
- Thanks to our GM for steering us through the times of change. His hard work and passion for tennis cannot be underestimated.
- We are grateful to all the charities and organisations that provided us with grants this year, which are essential to making TCRI financially sustainable.
- Finally, thanks to Clubs for support of our affiliation fees for the coming season and for all the support and service to tennis in general from Clubs and members.

General Managers Report:

- Despite starting the year with some significant financial and organisational challenges, 2022/23 was a really good year.
- I am proud of the work that has been done so far and the quality of the service we have provided.
- It wasn't an easy year but it was always clear what needed to change. Change required a methodical and thorough review of our operations and expenditure to look for more efficient ways of delivering tennis.
- In previous years, we have relied on grants from the Wilding Park Foundation to keep us solvent – I am pleased to report that have not had to ask for their support this year.

- We did need to ask clubs to support an increase in affiliation fees this year and it was thanks to your support of this that we were able to get on with making the changes we needed to. I want to thank you all agreeing to this increase – without that support at the start of the year we wouldn't be where we are today – so thank you all very much.
- After speaking with players, coaches and clubs our new strategic plan was developed focusing on four pillars:
 - Growing Participation
 - Strengthening Partnerships & Collaboration
 - Delivering Organizational Excellence
 - Enabling High Performance
- Tournaments, competitions and casual court bookings have all increased in the past year.
- Hosting the Davis Cup was successful and something we hope to host again soon.
- Maintaining facilities, delivering competitions, and promoting tennis comes at cost. Those costs are currently met through a combination of grant funding, entry fees, sponsorship, facility hire and affiliation. It is our intention to work towards increasing revenue in order to reduce the cost of affiliation.
- Tennis Canterbury can assist clubs with grant funding advice, so please reach out if required.
- Affiliation fees for the year were ratified at the SGM on 20 April 2023. Tennis NZ are reviewing their affiliation model so proposed changes to Tennis Canterbury charging model are on hold for now.
- Special thanks to Trevor Thornton for the outstanding job he did as Interim Chair and to Jason Wood (Sport Canterbury) accountancy work he does for Tennis Canterbury.
- We are already four months into the new financial year – looking forward to building on the successes of the past year and continuing to improve tennis in Canterbury.

Questions from the floor:

Q: B. McDowell (Tennis Canterbury Masters)

I would like to ask you to please explain to this meeting why in the Membership Report in this year's Annual Report, Burnside Park's 2022 membership numbers are recorded as 290 members whereas last year's annual report records the number as 225 members, and why it took more than six months to correct.

A: GM

The 225 members recorded in last year's report was incorrect. You alerted us to this error and over the following months, Tennis Canterbury worked with yourself and Burnside Park Tennis Club to amend. There was some confusion with Burnside Parks definition a casual member which added time to the process, however Tennis Canterbury is comfortable that the membership number should have been 290 and Burnside Park have paid affiliation fees for that many members. It's important that we have correct membership numbers and I thank you for bringing the error to our attention, and for your help in fixing it. *(B McDowell added that he was still in favor of TCRI auditing Member returns and urged delegates to pay attention to membership numbers being reported and to speak up if errors occurred).*

Q: S. Landis (Burwood Park)

I notice a reduction in staff costs of more than \$100k this year – is that sustainable?

A: GM

No not long term. I have picked up a bunch of jobs in the past year that I normally wouldn't be

doing, however it was important for me to get involved in all aspects of the business to really understand what work makes a difference. Nic Jenkins (Competition/Tournaments) is doing a great job part time, we are contracting out some specialist work, and we have a new operations assistant starting next month. We have budgeted an additional \$50,000 for salaries in 2023/24.

Q: T. Preston (TKHP)

Did tournaments make money? Could tournament and income revenue/costs be shown separately in the financial statements?

A: GM

Tournaments tend to just break-even, however they are important for the development of our Junior players and we getting better at providing events that players enjoy. We do report on individual tournament revenue and expenses internally and that can be provided.

It was moved;

“That we adopt the 2022/23 Chairs Report, GM Annual Report & Financial Statements”

Moved: C. Kearney

Seconded: T. Preston

Carried

4. Election of Officers

(a) Appointed Centre Board Member positions (two positions)

As required in accordance with the constitution, Diane Keenan & Kaye Johnston retired by rotation
The Centre Board called for nominations, two were received in respect of:

Caroline Christie

David Hawes

In accordance with the Constitution Caroline Christie and David Hawes were appointed, by the Centre Board Appointments Panel, to the Tennis Canterbury Region Inc. Board for a three-year term from the 2023 AGM.

The chair asked C. Christie to speak.

- I look forward to working with TCRI, the people and the facility
- I am a former member of Riccarton Domain Tennis Club and picked up a tennis racket recently, the first time in 10 years
- I am a GP at St Martins Medical Centre and on the Board of Pegasus Health and my focus is on improving the health and wellbeing of those involved with tennis and increasing participation.

(D. Hawes was not present at the meeting)

(b) Elected Centre Board Member (one position)

As required in accordance with the constitution, Lyndsay Dick, retired by rotation.

The Centre Board called for nominations; one was received in respect of:

Doug Dixon

As required in accordance with the Constitution, the Centre Board Appointments Panel recommended Doug Dixon as a suitable candidate for the vacant position of Elected Centre Board Member, for consideration at the 2023 AGM.

The Chair asked D. Dixon to speak

- I started playing tennis in 1970 in Brighton

- I have been involved in several areas professionally, currently in IT systems.
- I have a long association with education, currently a Board member of Canterbury Education Services and Chisnallwood Intermediate School.
- I am a past Treasurer of Waimairi Tennis Club, and have administration experience both in tennis and football.

It was moved;

“That Doug Dixon is elected as a TCRI Board Member for a three-year term from the 2023 AGM”

Moved: C. Kearney

Seconder: P. Maciaszek

Carried

5. Notice of Motion

It was moved;

“That the members ratify the Board’s recommendation that PKF Goldsmith Audit Limited be re-appointed to the position of Auditor for the financial Year ending 30 June 2024”

Moved: C. Kearney

Seconded: P. Maciaszek

Carried

C. Kearney noted that the Board will ask the Auditors to complete our audit in accordance with constitutional requirements for members to receive the audited financials 14 days before the AGM.

6. General Business

- (a) Sam Clarke (Life Member)
Sam asked that speakers introduce themselves and advise where they are from.
- (b) Tim Preston (TKHP)
I would like to see much more emphasis on Advisory Groups in function and constitutionally. Feels like they have been forgotten about or down-played. How does the Board currently view their need and effectiveness?
C. Kearney - The board sees lots of value in these groups and understand they are a constitutional requirement.
GM – Effectiveness of the groups is variable, they have been in place since the dissolution of the old management committee and are currently being reviewed.
- (c) Sam Clarke (Life Member)
The TNZ Tennis Professional Group is no longer exists. It would seem there are good and not so good coaches out there. Is TCRI managing local Coaches.
Reuben McNabb (South Brighton)
TNZ have a Coaching Structure/Program but membership is voluntary. TNZ need to run this properly. Clubs need to ensure their Coaches are TNZ registered, therefore qualified and vetted.
- (d) Lloyd Russell (Waimairi)
Acknowledged the great job the GM is doing for TCRI.
- (e) Di Keenan (TCRI Board)
Endorsed Lloyd’s comments and wanted to say what a huge difference the GM has made to Tennis Canterbury in terms of turning around the financial situation and restoring and rebuilding the

relationships with our tennis community - his efforts over the past year are to be congratulated and celebrated, we are so fortunate to have him in the role.

(f) Stu Chalmers (TNZ Coach)

Also wanted to acknowledge the work and commitment from the GM and especially for the support of the TNZ development programme and his care for the people involved in the sport.

C. Kearney closed the meeting and thanked everyone for their attendance.

Meeting closed: 8.37p.m.